Department of Exceptional Children





Transition Planning & Guide to IEP Planning Parent Guide to Process



\$700

160 S. Hollywood Memphis, TN 38112

Shelby County Schools offers educational and employment opportunities without regard to race, color, religion, sex, creed, age, disability, national origin, or genetic information.

The Transition Plan: What the Law Says

IEP (Individualized Education Plan) beginning at age 14 (or younger if appropriate). The IEP must list the student's transition needs and a plan for "instruction and services" to meet those needs. The IEP / Transition Plan must be updated once a year. Here's what the Individuals with Disabilities Education Act (IDEA) says about transition planning: Tennessee and federal law says that all students who receive special education services must have transition planning included in their

Each child with a disability must have included in their IEP:

- Beginning at age 14 (or younger if appropriate), and updated annually a statement of the student's transition service needs that in Beginning at age 16 (or younger if appropriate) a statement of needed transition services for the child, including, when appropricludes the child's courses of study (such as taking part in advanced placement courses, a vocational education program, etc)
- Beginning at least 1 year before the child reaches age 18 a statement that the child has been informed of his or her rights under IDEA, if any, that will transfer to the child on reaching age 18 ate, a statement of the interagency responsibilities or any needed linkages

IDEA 2004 at Section 602(34) defines transition services as a coordinated set of activities for a child with a disability that:

- Is designed to be within a results-oriented process, that is focused on improving the academic and functional achievement of the child with a disability to facilitate the child's movement from school to post-school activities, including post-secondary education, vocational education, integrated employment (including supported employment, continuing and adult education, adult services,
- Is based on the individual child's needs, taking into account the child's strengths, preferences and interests independent living or community participation)
- Includes instruction, related services, community experiences, the development of employment and other post-school adult living objectives, and when appropriate, acquisition of daily living skills and functional vocational evaluation

How Can Parents Prepare their Child for the Transition Process?

Listen to Your Child's Ideas, Goals and Dreams

Focus on their interests and abilities rather than disabilities. Encourage and help them explore their dreams and ideas, even if yours are different.

Help Your Child Learn the Skills that He or She Will Need as an Adult

- Find ways for your child to be independent from a young age. Have them practice self-help skills, and give him or her tasks
- Allow them to make choices and learn to make wise decisions. around the house.
- Teach them to be an advocate for themselves.
- Assist them in developing and practicing social and communication skills needed for work, school, recreation, and friendships.
- Encourage them to become part of the community. Look into after-school and recreational activities, chances to volunteer, and job options
- Work on IEP goals and objectives at home.

Make the Most of the IEP Process

- Begin planning early at least by age 14.
- Encourage your child to be a part of the planning process as much as possible. Make sure he or she is part of team meetings and has the opportunity to provide input. Ask your child's teacher about IEP planning tools that assess interests, aptitudes, learning styles, etc. and provides opportunities for career exploration.

Be Prepared for IEP Meetings

- You can bring others to your child's IEP meeting (relative, friend, advocate, service provider). They can give moral support, help about who you would like to invite. gather and share information and viewpoints, and even take notes. Talk with the special education supervisor or your child's teacher
- Write down questions and ideas you have, both before and during the meeting. Have a person explain anything that is not clear to
- you. Get answers to all your questions before the meeting ends. Or get a date when someone will with get back to you. Think about the goals and objectives in the IEP / transition plan. Will they prepare your child for adult life, such as living and working in the community? Do not feel pressured to make decisions on the spot.
- Before you leave the meeting, make sure you know what will happen next, such as when you will get the finalized IEP and who the contact person is.

The Role of the Parent

During Your child's transition years, you might have to play many roles, including these:

Become an Active IEP Team Member

At IEP time you will receive a notice of your child's IEP meeting. Below are things you should do before and during the IEP meeting: Attend all IEP meetings

- Think about questions to ask the teachers and school staff
- Ask about diploma options
- Review the IEP/Transition checklist before the IEP meeting. Check off during the IEP meeting
- Read and know what the Law says about transition Encourage your child to attend and participate in the IEP meeting
- Ask questions if you do not understand any part of the IEP meeting

Share What You Know About Your Child

at IEP meetings and transition planning meetings. You can share important information about your child's personal traits, interests, likes and dislikes. Be clear about your child's abilities

Be a Role Model

grooming, physical fitness, and good social and communication skills. Let your child know that he or she can become as independent as possible. Give your child chores around the home, and focus on good

Be a Case Manager

ports your son or daughter needs after his or her school years. It's likely you will have to work with many different people and agencies to get the adult services and sup-You will need to make sure that the goals of the transition plan are fully met. This can be hard if your child's need for service continues

Encourage Job and Career Exploration at School and at Home

You and your child's teachers need to talk with the student about the many career choices, and the rewards of work. Talk to your son or daughter about your own job and other jobs and careers, and have him or her explore hobbies which use skills and tools related to his or her job interests. Find out about School-to-Career, summer jobs, and other programs in your school and community,

Work for More and Better Supports

special needs. You and Your child must keep working with service providers, employers, and policy makers to create more choices for students with

Let Your Son or Daughter Take Risks

thing, but it can be hard to let your student takes the risks that go with independence. It helps to stay focused on your child's abilities You might have mixed feelings about your son or daughter becoming more independent. You might know that letting go is the best

Be a Financial Planner

Often when young people with disabilities work or get money from others, this can change their cash payments from programs like SSI plans for it. Talk to professionals about how your son or daughter's job, savings, and things like trusts and inheritance might affect this, and make

Become Involved in Your Child's School

grams and activities. about all school services, including regular education and after-school activities (such as sports and clubs). Get to know the people in-volved in the activities that interest your child. Join the Parent-Teacher Organization (PTO/PTA), the Special Education Local Advisory One of the most important things a parent can do is get to know the school staff, both, the regular and special education staff. Find out Committee (LAC), or the School Improvement Team. Share ideas with other parents about creating and getting access to inclusive pro

Start Planning Now for Adult Services and Supports

Learn about the different programs and services that are available for your child now and when he or she gets older which will help them be independent and be part of the community? Figure out what supports your child now gets that will need to be continued in the future. Find out what agencies can provide these supports. Invite any agencies who might offer transition or adult services to your

Community
Resources :
s and Transition
1 Information

Museums and Art Galleries	alleries		
Agency	Web Address Ad	Address F	Phone
National Civil Rights Museum	www.civilrightsmuseum.org	450 Mulberry Street Memphis, TN 38103 F	(901) 521-9699 Fax: (901)521-9740
Peabody Place Museum	www.belz.com 119 Sc Mempl	119 South Main Street Memphis, TN 38103	(901) 523-2787
Pink Place Museum	w <i>ww.memphismuseums.org</i> 3050 C Mempl	3050 Central Avenue Memphis, TN 38111	(901) 320-6320
Sharpe Planetarium	<i>www.memphismuseums.org</i> 3050 C Mempl	3050 Central Avenue Memphis, TN 38111	(901) 320-6320
The Children's Museum	<i>www.cmom.com</i> 2525 C Mempl	2525 Central Avenue, Memphis, TN 38104	(901) 458-2678 Fax: 901-458-4033
Self Advocacy			
Agency	Services Provided	Contact/Address	Phone
STEP INC. (Support Training for Exceptional Parents)	Information on STEP's transition and training for parents and students	Martha Lopez 2157 Madison Avenue Memphis, TN 38104	(901) 726-4334 Fax (901) 272-5002
Just Care Family Network jericaphilips@shelbycountytn.gov	Provides a coordinated system of care and support for youth and families dealing with mental health issues. Includes fam- ily counseling, support and outreach, mental health informa- tion and education, wrap around facilitation and community support.	1750 Madison Avenue, Ste. 501 Memphis, TN 38105	(901) 222-4500 (901) 222-4501
Disability Rights Center of TN ginab@dlactn.org	Advocates for the rights of Tennesseans with disabilities to ensure they have an equal opportunity to be productive and respected members of our society.	Gina Brady 2963 Union Avenue Ext. Suite 201, Memphis, TN 38112	(901) 458-6013 ext 214 Fax (901) 458-7819
ADAPT of Tennessee Josue.adapt@yahoo.com	Is part of a national grassroots community that organizes dis- ability rights activists to engage in a non-violent direct action to assure the owl and human rights of people with disabilities to live in freedom.	1633 Madison Memphis, TN 38105	(901) 726-6404 EXT 114
Mid South Access Center for Technology acl@memphis.edu	Services are provided by experts in the fields of rehabilitation assistive technology and speech language pathology. The Mid South Access Center for Technology provides resources to loan to individuals with disabilities and to teachers in the greater Memphis area. Teachers should contact Mid South ACT staff for tips and strategies to help when differentiating instruction for individuals with disabilities in inclusive learning environments.	Lavonnie Perry Claybon 530 Patterson Street 119 Patterson Hall Memphis, TN 38152	(901) 678-1489
Shelby County Health Department	Information is provided from various health related topics, air quality, and general health information.	Larry Smith 814 Jefferson Memphis, TN 38105	(901) 222-9575

 THCSA (Tennessee Community
 Learn how to apply for services such as screenings for food
 Allison Linnevers
 (901) 568-6943

 Services Agency)
 ity programs, Sate Link wireless, prescription programs, WIC, Cordova, TN 38088
 Fax (901) 410-0798

child to the IEP/Transition planning meeting. Begin financial planning for your child's adult life. At age 17, look into applying for SSI (Supplemental Security Income). Find out about Ticket to Work plans and other Social Security programs. Find out about how adult services will be paid for. Think about estate planning and guardianship issues.

Keep Good Records

Before the student leaves school, get copies of all high school transcripts, evaluations, tests, and reports. Write down notes on each meeting and phone conversation, with the name of agency, contact person and date. Keep a copy of all letters between you and agencies. Keep everything organized in file folders or three-ring notebooks. Keep records of any on-the job training reports or other work experiences the student has had. Get letters of recommendation from the employer, teachers, or job coaches.

Become an Advocate

Get to know the laws covering education and disability issues (ADA, IDEA, Rehabilitation Act). Also get to know your decision-makers and law-makers.

Transition Checklist

Use this checklist to see whether or not your child's IEP meets the requirements of IDEA (the Federal law covering education for students with disabilities) and Tennessee Special Education Regulations:

- Did your child take part in developing the Transition Plan and IEP? If not were steps taken to make sure your child's interests and needs were considered in the plan?
- Are the annual goals and objectives in the IEP based on your child's needs?
- Were staff members of agencies which might be providing or paying for transition services invited to the IEP/Transition meeting?
 If the invited agencies did not send any staff members, did the team take other steps to make sure those or the agencies took part?
 Does the IEP/Transition include your child's long range goals in employment, post secondary education and training independent
- Is the course of study in the IEP what your child needs to reach the long-range goals?
- Is the course of study in the IEP what your child needs to reach the long-range goals?
 Are the annual goals and objectives designed to bely your child reach the long range goals?
- Are the annual goals and objectives designed to help your child reach the long range goals?
- If there are no annual goals and objectives related to the long-range goals this year, is the reason written in the IEP?
- Did the team include in the IEP: instruction, related services, community experiences, the creation of employment and other
 post-school, adult living objectives and, when appropriate: acquiring daily living skills, functional vocational evaluation
 Were assessments begun at age 14? Are assessments reviewed once a year and are the results used in development of transition
- goals?Was the need for assistive technology in transition considered?
- Did the IEP team meet again if the responsibilities of other agencies identified in the IEP were not met?
- For students turning 17, did the team talk about the transfer of rights?
- Did the school arrange for an interpreter if you do not speak English?
 Transition Plan Timeline

You and your child may wish to think about many of the items below when you prepare transition plans with your IEP team. Not all of them may apply to your child, and there may be other areas important to you that are not listed here.

4 to 5 years before exiting high school

School and Work

- Know how you learn best and what accommodations you need to do well in school and at work.
 Explore your iob and career interests and skills. Complete interest and career inventories, and think about oth
- Explore your job and career interests and skills. Complete interest and career inventories, and think about other schooling or training you would need.
- Look into college or continuing education schools or programs, and their admission requirements.
- Start financial planning (financial aid for college or continuing education).
- Save samples of your best school work and achievements.
- Explore opportunities to volunteer in the community.
- Take part in informational interviews or job shadowing experiences.

Community Living

- Think about where and how you would like to live, and supports you would need to do this.
- Begin learning skills you'll need for independent living.
- Look into assistive technology that can make it easier to have a job and be part of your community
- Become more involved in your community and make new friends.
- Look into driver's education when the time is right for you. Look into and learn to use public transportation (like buses)
- Think about the skills you'll need for taking care of your money (budgeting, savings, checking account)
- Get a state identification card and learn when and how to give out personal information.
- Learn and practice personal care.

- Supports Determine your need for income support and health care support like SSI (Supplemental Security Income), Independent Living
- Services and Medicaid.
- Work with your parents on setting up trusts, if needed. Practice how to communicate best with others at work, at school, with friends, and in the community.
- Make plans to be sure you will still have the assistive technology you need after you leave high school

Being Your Own Advocate

- Learn to make clear to others your interests, wishes, and needs. Be able to explain your abilities and disabilities and any accommodations you might need.
- Learn and practice how to make informed decisions

2 to 3 years before exiting high school

School and Work

- Match career interests and skills with vocational (job-related) courses and work experiences in the community.
- Seek summer employment (intern in your career interest area).
- Begin a resume and make changes to it as needed.
- accommodations to take college entrance exams and complete applications. Find out what options are available for financial aid Learn more about colleges and other adult education schools and programs, and the support services they offer. Make plans for and scholarships.
- . . Take part in job shadowing experiences that are offered.
- Complete an application with the state's Division of Rehabilitation Services to see if you are eligible for services from them

Community Living

- Learn about community supports offered by community and state agencies.
- Invite adult service providers, friends, and others to the IEP / Transition meeting.
- Learn independent living skills, such as budgeting, shopping, cooking, and housekeeping
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- . .
- Determine what personal assistant services you need, and how to manage these services. Choose health care providers and learn about sexuality and family planning. Visit a variety of adult support agencies. Ask questions about services they could provide or could create to meet your needs.

Supports

- Determine your need for income support and health care support like SSI (Supplemental Security Income), Independent Living
- Services and Medicaid.
- Work with your parents on setting up trusts, if needed.
- Practice how to communicate best with others at work, at school, with friends, and in the community. Make plans to be sure you will still have the assistive technology you need after you leave high school.

Being Your Own Advocate

- Look into the legal status of decision-making before you become a legal adult.
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- Learn about the laws that affect the rights of people with disabilities, Americans with Disabilities Act (ADA), Rehabilitation Act,
- etc.

Community Resources and Transition Information

Performing Arts			
Agency	Web Address	Address	Phone
Ballet Memphis School	www.balletmemphis.org	7950 Trinity Rd. Memphis, TN 38018	(901) 737-7322 Fax: (901) 737-7037
Circuit Playhouse	www.playhouseonthesquare.org	51 Cooper St. Memphis, TN 38104	901) 726-4656
Memphis Symphony Orchestra	www.memphissymphony.org	585 S. Mendenhall Memphis, TN 38117	(901) 537-2525 (Youth Program) (901) 537-2550/ Fax: (901) 324-3698
Opera Memphis	www.operamemphis.org	6745 Wolf River Greenway Memphis, TN 38120	(901) 257-3100
Orpheum Theater	www.orpheum.com	203 South Main, Memphis, TN 38103	(901) 525-3000/(901) 525-7800 Fax: (901) 526-0829
Playhouse on the Square	www.playhouseonthesquare.org	66 S. Cooper St., Memphis, TN 38104	(901) 725-0776 Fax: (901) 272-2309
Theatre Memphis	www.theatrememphis.org	630 Perkins Extd., Memphis, TN 38117	(901) 682-8601 Fax: (901) 763-4096
Museums and Art Galleries	0		
Chucalissa Archaeological Museum and Reconstructed Indian Village	www.cas.memphis.edu	1987 Indian Village Drive, Memphis, TN 38109	(901) 785-3160 Fax: (901) 785-0519
Memphis Brooks Museum of Art Overton Park	www.brooksmuseum.org	1934 Poplar Avenue, Memphis, TN 38104	(901) 544-6200 Fax: (901) 725-4071
Memphis College of Art	www.mca.edu	1930 Poplar Ave., Memphis, TN 38104	(901) 726-4085
Mississippi River Museum	www.mudisland.com	125 North Front Street, Memphis, TN 38108	1-800-507-6507/(901) 576-7241 Fax: (901) 576-6666
Stax Museum of American Soul Music	www.soulsvilleusa.com	926 East McLemore Avenue, Memphis, TN 38106	(901) 942-7685
The Dixon Gallery & Gardens	www.dixon.org	4339 Park Avenue Memphis, TN 38117	(901) 761-5250 Fax: (901) 682-0943
Coon Creek Science Center	www.memphismuseums.org	McNairy County, TN	(901) 320-6320
IMAX	www.memphismuseums.org	3050 Central Avenue Memphis, TN 38111	(901) 320-6320
Lichterman Nature Center	www.memphismuseums.org	5992 Quince Road Memphis, TN 38119	(901) 767-7322
Mageveny House	www.memphismuseums.org	198 Adams Avenue, Memphis, TN 38103	(901) 526-4464 Fax: (901) 577-2660
Mallory-Neely House	www.memphismuseums.org	652 Adams Avenue, Memphis, TN 38105	(901) 523-1484 Fax: (901) 526-8666
Memphis Rock 'N' Soul Museum	www.memphisrocknsoul.org	191 Beale St. Memphis, TN 38103	(901) 543-0800 Fax: (901) 205-2535

Web Address	Address	Dhone
www.memphisliteracycouncil.org	66 S.Cooper Street, Ste. 400 Memphis, TN 38104	(901) 327-6000
Recreation, Social and Leisure		
www.bgcm.org	Memphis, TN 44 S. Rembert 38104	(901) 278-2947
	903 Walker 38106	(901) 744-3073 (901) 224-5763
	094 Isabelle 30122 4299 Ross Road, 38141 3910 Tchulahoma Rd. 38118	(901) 542-9604 (901) 249-5724
ation.	4965 Willow Rd. Memphis, TN 38117	(901) 387-5002
www.mathasmanor.org	5137 Quince Road Memphis, TN 38117	(901) 763-1373
www.ci.memphis.in.us	There are 230 parks, 25 golf courses: 10 public, 15 private, 17 public swimming pools, 26 community centers, and 14 coun- try clubs in the city of Memphis. Information about these facil- ties can be found by going to the City of Memphis web site.	rses: 10 public, 15 private, 17 runity centers, and 14 coun- information about these facili- City of Memphis' web site.
www.memphisilb.lib.tn.us Go to This Month for current workshop information.	3030 Poplar Avenue, Memphis, TN 38111	(901) 415-2700 Fax: LINC 323-7206
Swimming pool, sport activities, day program and after school camps.	712 Tanglewood, Memphis, TN 38104	(901) 272-2528
www.memphiszoo.org	2000 Prentiss Place Memphis, TN 38112	(901) 333-6500 Fax: (901) 725-9305
www.specialolympics-mem.org	1355 Lynnfield Road, Ste.273 Memphis, TN 38119	(901) 683-1271
http://www.ymcamemphis.org	6373 Quail Hollow, Suite 201, Memphis, TN 38120	901-766-7677 Fax: 901-766-7687
http://www.memphisywca.org	766 South Highland Memphis, TN 38111	(901) 323-2211 Fax: (901) 458-3784
We provide services to align APIs and ALE's and sign evidence sheets for portfolio assessments. We have special bowing prices for those with special needs everyday and anytime.	7945 Club Center Cove Cordova, TN 38016	(901) 754-4275 Fax (901) 754-9267
Provides a day of Art Work, music, crafts and painting for those with special needs	Bill Cooper 4210 Atturia Road Bartlett, 38135	(901) 438-6924
High School outreach ministry (14-22 years) to students with varying disabilities	Susan Greene 658 Colonial Rd, 38117	(901) 674-6881 Fax (901) 820 0765
	Veb Address www.memphisitieracycouncil.org urre www.bgcm.org Additional Phone Numbers 1910 Sycamce View Rd, 38126 1910 Sycamce View Rd, 38126 1910 Sycamce View Rd, 38126 1910 Vollentine Ave., 38107 620 S. Lauderdale, 38126 1010 Vollentine Ave., 38107 1010 Vollentine Ave., 38107 1010 Vollentine Ave., 38107 102 S. Lauderdale, 38126 103 Sycamce View Rd, 38134 104 optionalfoundation.org www.memphis.tn.us www.memphis.tn.us So this Month for current workspecialolympics.mem.org program and after stonol camps. Solimming pool, sport activities, day program and after stonol camps. www.memphiszoo.org www.memphiszoo.org www.memphis.org http://www.memphis.org http://www.memphis.org http://www.memphis.org http://www.memphis.org www.specialolympics.mem.org ign evidence sheets for portolio assessments. where a severy day and anytime. needs everyday and anytime. <th>Web Address memphis/literacycouncil.org bgcm.org bgcme View Rd, 38134 Sycamore View Rd, 38134 (901) 388-2087 Lauderdale, 38126 (901) 346-9222 /ollentine Ave., 38107 (911) 527-7994 mathasmanor.org mathastrong <td< th=""></td<></th>	Web Address memphis/literacycouncil.org bgcm.org bgcme View Rd, 38134 Sycamore View Rd, 38134 (901) 388-2087 Lauderdale, 38126 (901) 346-9222 /ollentine Ave., 38107 (911) 527-7994 mathasmanor.org mathastrong mathastrong <td< th=""></td<>

1 year before exiting high school

School and Work

- Choose and get a job, along with any supports needed
- Learn to be on time for work, appointments and social activities. Make plans for how you will get to school, work, etc. (bus, car, friends).
- Get copies of transcripts and other important records from your school before you graduate.
- Write your resume and get letters of recommendation from your teachers before you graduate.
- Choose the college or adult education school or program you plan to go to and make plans with the school for accommodations.

Community Living

- Make detailed plans for living on your own if that's your goal. Keep practicing your independent living skills. Learn to take care of your health care needs (make appointments, fill and take prescriptions, etc).
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- Make a list of people and agencies that can help you if problems come up.

Being Your Own Advocate

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Become involved with advocacy and support groups Work on communication skills and self-advocacy skills (standing up for and speaking up for yourself)

Supports

- Make sure you have in place income and health care support programs you might need (SSI, Independent Living Services, Medicaid).
- Begin transitioning into your new adult service plan. Build detailed plans of supports you will need with adult service agencies

Transition Planning in the IEP Process

ment and related training opportunities, choices about where to live in the community, and what to do for fun and socialization. One of interests, preferences, and needs help them reach their goals. Transition is based on family values, priorities, and culture, and is focused on an individual child's strengths, transition does this is by connecting your child to teachers and other caring adults, support services, and experiences that build skills and the goals of transition is to help youth have an understanding of their disability and choices to determine their future. One of the ways Transition is about planning for life! It includes planning for academic and non-academic courses and learning experiences, employ.

cation, meaningful jobs, finding their own places to live, and their own friends, companions, and life in the community celebrated at this time with an expectation that youth will develop an increasing independence and autonomy and move on to further eduadults who will support their journey. A primary rite of passage for all youth is graduating from high school. The beginning of adulthood is The involvement of youth and families is important so that youth can begin to understand themselves and then identify a team of caring

else can offer. those wonderful early adolescent years. You have watched your child's development often with pride and sometimes with frustration. spective that no one else can offer. The teachers will have valuable information to share with you, but you have a perspective that no one Both you and your child are experiencing some strong feelings about this change. As a parent, your advice is invaluable! You have a per many transitions, or changes, in your child's life. This is probably the most difficult transition that the two of you have experienced thus far. Graduation from high school is fast approaching, whether you are ready or not! This is where transition comes in. You have experienced These are tough, but exciting times! As a parent, you have survived many stages of your child's life...the terrible twos, beginning school

age 14 and include development of measurable post secondary goals and a course of study that will reasonably enable your child to meet transition by the age of 16, or earlier if the IEP Team deems appropriate. Tennessee Rules require transition planning begin no later than law was the issue of transition of students from the world of school to adult life. The new IDEA 2004 law says that schools must address his/her goals for after high school. In 1990, the Federal Government passed a law called the Individuals with Disabilities Education Act (IDEA). One component of this

Transition planning includes these four components:

- Employment What does your child want to do to earn a living and become a productive member of society? How can the schools
- prepare the student for these goals? Are these goals realistic? Post-secondary education and/or training Where will my child acquire the skills to become what he/she wants? How will he/she pay for it? What agencies will assist him/her in meeting this goal?
- Independent living Is my child capable of living independently as an adult? What skills does the student need in order to live as independently as possible?
- Community participation How will my child be involved in the community? Will he/she participate in recreation, church activities, or other organizations? Can he/she get around in the community independently?

to participate in your child's transition/IEP meeting! The school will discuss transition planning at least at each meeting where the annual IEP is developed. The schools need you to help design these plans for your child. Preparing for the Transition/IEP Meeting: The more you plan ahead, the better prepared you will be

Prepare for the Transition/IEP Meeting

- Complete the enclosed student/parent questionnaire with your child.
- Be prepared to share this questionnaire with your child's IEP team.
- Bring suggestions to meetings on what actions you feel are needed to meet or move toward goals in the transition plan.
- Make yourselves familiar with the various roles and functions of team members.
- Become aware of who is responsible for what services.
- Be supportive of your child's transition program. Become aware of timeliness for completion of goals.
- Participate in and reinforce the activities in the classroom and community that will prepare and help your child succeed in the adult
- world. Promote appropriate behavior.
- Teach and reinforce good grooming habits. Teach money management skills.
- Parents have rights on behalf of their child.
- Parents have a right to have transition services included in their child's IEP while in school.
- The parents' right to transition services transfer to their child at the age of majority (18) unless conservatorship has been legally
- applying. Your child is not necessarily entitled to adult services unless he/she meets the criteria to the specific program to which he/she is established

Questions You Might Ask at the Transition/IEP Meeting Questions for Secondary School Personnel:

- What are the career and vocational objectives on my child's IEP?
- Will my child participate in job training, if appropriate?
- On what social skills does the IEP team think my child needs to work?
- I would like my child included in more vocational classes. What classes do you suggest?
- What types of vocational assessments are administered to determine my child's interests and strengths?
- What functional activities contribute to independence? Will my child be taught functional math and reading?
- Questions for Post-Secondary/Vocational Training or Education Programs:

United Access www.matatransit.com (MATA)

modifications

Justin Searcy 2165 Hillshire Circle Memphis, TN 38133

(901) 888-1010 Fax (901) 888-1009

1370 Levee Road, Memphis, TN 38103

Schedule information: 274-6282, Option zero (0)

Stair lifts for home and vehicle

Memphis Area Transit Authority

- What training programs are offered?
- What is the length and cost of the programs?
- What are the entry requirements of the program?
- What support services are available for him/her?
- How and where can financial assistance be obtained?
- What is the application procedure?

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- Do you provide assistance in locating a job when my child finishes your program?

Community Besources and Transition Information

Interpreting Services		2
DeafConnect	144 North Bellevue Memphis, TN 38104	(901) 278-9307 Fax: (901) 278-9301 Video Phone (901) 620-6062
Tennessee Relay Services		Tennessee Relav Services
having a T T Y/TDD		having a TTY/TDD
Local hospitals-		In Tennessee dial 711
If interpreting service or a TTY/TDD is needed please inform		TTY/PC Users 800-848-0298
the hospital staff.		Voice Users
		800-848-0299
		Espanol - 866-503-0263
		866-503-0264
		900 Access - 900-476-2727
		(TTY) Customer Service -
		866-503-0262 (Voice, TTY, ASCII, STS)
Vision Services		
Clovernook Center for the Blind & Visually Impaired	2693 Union Est. Ste. 101 Memphis, TN 38112	(901) 523-9590
To promote independence and foster the highest quality of life for people with visual impairments, including those with multiple disabilities.		
www.clovernook.org		
Transportation		
MATA Plus www.mataplus.com	1370 Levee Road, Memphis, TN 38103	Schedule information:

Living Options			
Agency	Services Provided	Address	Phone
Omni Visions srogers@omnivisions.com	Residential support provided in two differ- ent models: supported living model and tamity model. Day services provided: com- munity bases services, educational, leisure, hobbies, volumeerism, work explo- ration, and employment based day serv- ices. Health care and transportation provided for all services.	Stephanie Rogers 6570 Stage Road Suite 120 Bartlett, TN 38134	(901) 371-0030 ext 1751 (901)371-0938
Meritan harryguinocor@meritan.org	Provides an array of services to adults with intellectual and developmental disabilities including; Adult/toster care, home and community based services, private duty nursing, physical therapy, medical, resi- dential services. All of these services are made possible through state funding.	Hary Guincor 4700 Popular Memphis, TN 38117	(901) 786-0656 Fax (901) 766 0185
Freedom Co-op	Personal assistance, community based and respite care for individuals on the statewide waiver.	Suzanne Colsey 1633 Madison Avenue Memphis, TN 38104	(901) 603 5864
Where the Heart Is, Inc.	Provides private duly nursing, home health (RN, PT, OT) and CHOICES (Medicaid waiver) services specifically oriented to pe- diatric and genatric populations in Shelby, Tipton, and Fayette Counties.	Lisa Elam 1679 N. Shelby Oaks, Ste. 7 Memphis, TN 38134	(901) 867-1556 Fax (901) 867-1522
United Seating and Mobility cbaker@unitedseating.com	Provision of adaptive rehabilitation devices such as walkers, custom wheelchairs, standers, etc. for people with disabilities to promote greater independence and to en- able people to perform tasks with less diffi- culty.	Cathie Baker 1687 Shelby Caks #9 Memphis, TN 38134	(901) 379-0096 ext 3372 (901) 379-0018
Quality Support Coordination of Tennessee gischn@comcast.net	Independent support coordinators assist families in finding residential or personal assistance providers. They also create an individualized plan of care so that services are person centered to their needs.	Lisa Espinoza 2322 Ascott Place Cordova, TN 38016	(901) 531-7350 Fax (901) 531-7352

Questions for Adult Service Agencies:

Many of the following questions can be answered by visiting Pathfinders Adult Services Resource Guide: http://kc.vanderbilt.edu/kennedy/pathfinder

- What programs and services are offered by your agency?
- What types of disabilities do you serve?
- How do you determine eligibility?
- What is the cost for your program? Can financial assistance be obtained and, if so, whom do I contact?
- Is there a waiting list for your programs? If so, how long?
 Who is the contact person?
- Who is the contact person?
- How old does my child have to be to receive your services?
 What is the duration of the services?
- What is my role and level of involvement?
- Do you offer individual and family counseling?

How You Can Help in Developing a Transition Plan

- Involve your child. Your child has specific ideas for his future. Take the time to listen to these ideas.
- Set realistic goals. Take your child's ideas, abilities and interests into consideration. Help him/her set goals that are realistic.
- Encourage independence. Move your child to more independent situations. This includes self-care, independent travel, money
 management, and decision making.
- Gather information about services that are available to your child upon graduation from high school. Find out about services available through Vocational Rehabilitation, and all other available programs. Place your child's name on any appropriate waiting lists.
 Gather information about guardianship and conservatorship, when needed.
- Build self-esteem. Have confidence in your child. Expect him/her to achieve with appropriate supports. Your confidence will send a
 positive message to your child.
- Encourage friendships with peers. Place your child in activities where he/she will spend time with youth that can be friends
- Provide real experiences. Persons with disabilities need experiences in the community. Provide the opportunity for you child to participate in activities such as recreation, church, and youth organizations.
- Encourage good grooming and good work habits.
- Encourage the child to learn to accept criticism. In order to function as an adult, youth need to accept criticism with grace, whether this criticism is fair or unfair.

Guardianship/Conservatorship and the Age of Majority

Beginning at least one year before the age of majority, the IEP process must include a statement that the student and his or her parents have been informed of his or her rights and that these rights will transfer to the student upon reaching the age of majority. Educational rights that transfer to the student at age 18 are:

- receive notice of and attend individual education program (IEP) meetings
- consent to reevaluation. consent to change in placement.
- request for mediation or a due process hearing to resolve a dispute about evaluation, identification, eligibility, IEP, placement, or
 other aspects of a free appropriate public education (FAPE).

In the state of Tennessee, a minor reaches the age of majority on his or her 18th birthday. Upon attaining the age of majority, all rights and privileges of an adult are granted to this individual allowing the 18 year old to legally make decisions about personal affairs, includ ing educational matters.

An individual who turns eighteen is no longer legally subject to the authority of his or her parents. This is also true for an individual that has a disability regardless of the level of functioning. In order for someone to make decisions on behalf of an individual with disabilities who has turned 18, a caring adult (which may or may not be the parent) must obtain a court order granting him or her conservatorship and/or guardianship. To apply for a guardianship/conservatorship, contact the probate division of the circuit court in your local county or an attorney of your choice. Guardianship and conservatorship allow the parent or individual appointed by a court to make legally binding decisions on behalf of an adult child, who may not possess the functional or mental capability to do so independently.

Material in this guide is from Tennessee Connections Transition Manual produced by the transition task force in collaboration with personnel from the Tennessee Department of Education. The entire guidebook is available from: www.state.tn.us/education/speced

Note: If your child receives SSI benefits, find out how he/she can work and continue to receive benefits at www.ssa.gov or ask your IEP Team members to put you in touch with the local Social Security Office.	ork and continue to receive benefits at www.sa.gov or ask your IEP ffice.	Comm
Student/Parent Questionn	Student/Parent Questionnaire for Transition Planning	Living Options
Please consider these questions as you prepare for the next IEP meeting for your child. At this meeting we will develop a transi- tion plan, which will identify future goals for your child. These questions will help identify your dreams for your child as we pre- pare for the future.	meeting for your child. At this meeting we will develop a transi- juestions will help identify your dreams for your child as we pre-	Agency Tennessee Rural Developm Rural Development efforts ir fordable, quality housing are
Employment: I think my child will work in a: (check most appropriate option)	 My child's strengths in this area are: My child's weaknesses in this area are: 	sibility of the Housing Progra ownership has always been "American Dream", but for rr residents this dream has not ized due to economic condit
 And time regular job Part time regular job A job that has support and is supervised 	When my child graduates (s)he will (check all that apply): ☐ Have a driver's license and car ☐ Mo.II.	lack of affordable financing. Program is working daily to fact.
	 Use a bus or taxi independently Use supported transportation (i.e., car pools, special program) 	Memphis Center for Indep ing Center: The Memphis C Independent Living is a com
My child seems to enjoy working as:		to integrating people with dis community life.
When I think of my child working, I feel that (s) he needs to develop skills in this area:	My child's strengths in this area are: My child needs to develop skills in this area:	Community Service Agence
Note: Tennessee has a site to help teach students about dif- ferent careers, job duties, salary range, education require- ments, etc. at http://tcids.tbr.edu/	Please check 3 to 5 areas in which your child needs informa- tion/support:	Habitat for Humanity of Gr Memphis Eligibility Guidel
Education: After graduation, my child will attend:		Brenda Richardson Memorial Care Homes Todd-brmch@bellsouth.net
□ Conrege □ Community college □ Vocational training		The Baddour Center
On-the-job training Other:	 Managing anger Communicating needs appropriately Getting along with the opposite sex Other: 	mperkins@baddour.org
My child's educational strengths are:	Personal Management:	St. John's Community Services kcotter@sjcs.org
When my child graduates, I hope (s) he is involved in (check all that apply):	 Satery Mobility/transportation Money management/budgeting 	
 Activities with friends Organized recreational activities 	Other:	
	Health Care Issues such as a serious medical condition or management of medications.	

1	Services Provided	Address	Phone
see Rural Development (USDA) , quality housing are the respon- the Housing Programs. Home in the Housing Programs. Home in Dream", but for many rural an Dream", but for many rural an Dream", but for many rural to economic conditions and a fifordable financing. The Housing through gaily to change this	www.rurdev.usda.gov/h	3322 West End Building 3322 West End Ave. #300 Nashville, TN 37203	(615) 783-1200
is Center for Independent Liv- ter: The Memphis Center For dent Living is a community on-profil organization dedicated ating people with disabilities into ating people with disabilities into hty life.	www.mcil.org	1633 Madison Memphis, TN 38104	(901) 726-6404
nity Service Agency	Assistance with utilities (MLGW payments) (Austin Peay & Shelby Dr. locations), rent and mortgage assistance (Ayers location Eligibility Guidelines: low income household.	2670 Union Extended, Suite 500 Memphis, TN 38112	(901) 222-4200
for Humanity of Greater is Eligibility Guidelines:	Families Services Provided: Permanent housing.	7136 Winchester Rd., Memphis, TN 38125	(901) 761-4771
Richardson al Care Homes nch@bellsouth.net	A supportive living provider and offers com- munity based day services	Valerie Todd 5100 Stage Road Suite 2 Bartlett, TN 38134	(901) 388-3545 Fax (901) 388-3423
ldour Center s@baddour.org	A residential community for adults with mild to moderate intellectual disabilities. They pro- vide work complexes, physical fitness, recre- ational admitties, physical fitness, computer lab and partnering with our local community college offering continuing education.	Melissa Perkins P.O. Box 97 Senatobia, MS	(662) 562-0638
r's Community s sics.org	Provides community living services for individ- uals to live in their own apartments or homes alone or with one or two roommates. Staffing is provided according to individual need. SUCS also provides community participation services that are "without walfs, providing op- portunities for people to volunteer and he in-	Katie Cotter 7891 Stage Hills Blvd. Bartlett, TN 38133	(901) 312-6074 (901) 385-9450
	volved in their communities.		

Post-Secondary Training Options	ptions		
Agency	Services Provided	Address	Phone
Christian Brothers University	Offers undergraduate and graduate degrees	650 East Parkway Memphis, TN 38104	(901) 321-3000
LeMoyne-Owen College www.loc.edu	Offers undergraduate and graduate degrees.	807 Walker Ave. Memphis, TN 38126	(901)435-1500
Shelby County Schools: Adult Education	Adult literacy, adult basic education classes and general education development	Messick Adult Center 703 South Greer, Memphis, TN 38111	(901) 416-4840
Career and Technology Centers	Vocational and technical classes	Southwest: 3746 Horn Lake Memphis, TN 38109	(901) 416-8186
		Trezevant: 3224 Range Line Memphis, TN 38127	(901) 416-3800
Living Options			
Memphis Housing Authority www.memphisha.org	Provided: Housing, search and information, subsidized housing, Section 8 Rental Assis- tance Program, homeownership program and house and home grant program adminis- tered in Nashville office.	700 Adams Avenue, Memphis, TN 38105	(901)544-1100 TDD: (901) 544-1130
Neigborhood Housing Opportunities Eligibility Guidelines: Employed/individuals who are working toward a home purchase.	Interim housing (12-24 months)	1548 Poplar Avenue, Memphis, TN 38104	(901) 729-2934
Open Arms Care Corporation	Day programs and residential living	5120 Yale Road Memphis, TN 38134	(901) 371-9774
RHA Community Homes, Inc.	Residential services (employment and voca- tional) to individuals coming out of state de- velopment centers	5050 Poplar Avenue, Suite 710, Memphis, TN 38157	(901) 767-1455
Seek for the Old Path Shelter Eligibility Guidelines: Mothers with children and homeless women	Emergency housing and transitional housing (30-90 days)	1022 PeabodyAve. Memphis, TN 38104	(901) 244-7812

Living Options			
Memphis Housing Authority www.memphisha.org	Provided: Housing, search and information, subsidized housing, Section 8 Rental Assis- tance Program, homeowneiship program and house and home grant program adminis- tered in Natshirlle office.	700 Adams Avenue, Memphis, TN 38105	(901)544-1100 TDD: (901) 544-1130
Neigborhood Housing Opportunities Eligibility Guidelines: Employed/individuals who are working toward a home purchase.	Interim housing (12-24 months)	1548 Poplar Avenue, Memphis, TN 38104	(901) 729-2934
Open Arms Care Corporation	Day programs and residential living	5120 Yale Road Memphis, TN 38134	(901) 371-9774
RHA Community Homes, Inc.	Residential services (employment and voca- tional) to individuals coming out of state de- velopment centers	5050 Poplar Avenue, Suite 710, Memphis, TN 38157	(901) 767-1455
Seek for the Old Path Shelter Eligibility Guidelines: Mothers with children and homeless women	Emergency housing and transitional housing (30-90 days)	1022 PeabodyAve. Memphis, TN 38104	(901) 244-7812
Shelby Residential & Vocational Services www.srvs.org	Family support, residential services, adult ac- tivity center, and community participation. Disability Group: DD; ID	3971 Knight Amold Road Memphis, TN 38118	Admissions (901) 869-7787
Memphis Center for Independent Liv- ing Center: The Memphis Center For Independent Living is a community based non-profit organization dedicated to integrating people with disabilities into community life.	www.mcilorg	1633 Madison Memphis, TN 38104	(901) 726-6404

Community Resources and Transition Information The information that can be used to assist in developing agency linkages for students. Please call or visit agency web sites for additional information.

Employment and Training	ling		
Agency	Services/Training	Address	Phone
Social Security Administration	Employment support programs Supplemental Security Income (SSI) Program; Plan for Achiev-	1330 Monroe Avenue, Memphis, TN (866) 336-2212/TTY: (901) 544-0052	Employment Support Programs:
www.ssa.gov	ing Self-Support (PASS)	3602 Austin Peay Hwy, Memphis, TN (855) 855-420-8557/TTY: (901) 373-8695	1-800-254-9489 General information:
		3461 South Third Street, Memphis, TN (855) 782-9155/TTY: (901) 786-9348	1-800-772-1213 TDD: 1-800-325-0778
Division of Rehabilitation Services	Diagnostics & evaluations, counseling and guid- ance, mental or physical restoration services,	40 S. Main, Memphis, TN 38103	(901) 528-5284 Option 1
www.tn.us/humanserv/DRS	prosthetic aids and appliances, vocational train- ing transportation and maintenance interpreter	00100	
Age Group: 16 and up	services, mobility training, reader services, tech-		
Disability Groups: All	nivicy and services that are needed to help an in- dividual reach their vocational goal		
West Tennessee Regional Of- fice Department Intellectual & Developmental Disabilities	Adult day training, vocational programs, sup- ported employment, community participation, early intervention services for preschoolers, resi- dential and supported living services, and family support services.	Division of Intellectual Disabilities Services 11437 Milton Wilson Rd. Arlington, TN 38002	Intake Referral (866)372-5709
Disability Groups: ID & DD Age Group: All			Case Management Information (901) 745-7200
Division of Mental Health & Substance Abuse Services www.state.tn.us/mental	Crisis Assessment Do not cater to minors	951 Court Ave. Memphis, TN 38104	(855) 274-7471
Arc of the Mid South www.arcmidsouth.net Age Group: Disability Group: All	Community services, career development & job placement, and family services	3485 Poplar, Suite 210 Memphis, TN 38111-4633	(901) 327-2473
Easter Seals www.eastersealstn.com	Easter Seals provides services to children and adults with disabilities and other special needs, and support to their families. Job training & employment, adult day services, camping &	750 Old Hickory Blvd. Ste. 260 Building 2 Brentwood, TN 37027	(615) 292-6640
	recreation, medical rehabilitation and inclusive child care.	West TN Office Easter Seals Adult Services 777-K West Church St. Lexington, TN 38351	
Workforce Investment Net- work	Ask to speak with the Disability Program Navigator when applying for services.	480 Beale St Memphis, TN 38103	(901)636-7955
http://workforceinvestmentnet- work.com	WIA Program (Youth): Provides area youth with year round training opportunities that are directly linked to academic and occupational learning.	3040 Walnut Grove Road Memphis, TN 38111	(901) 543-7850
Adult 18 and up	Adult Programs: Job search and work force solutions.	Memphis, TN 38141	(901) 365-3205

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Employment and Training	9		
Agency	Services/Training	Address	Phone
Lowenstein House, Inc.	Lowenstein House was designed to help individuals diagnosed with mental illness achieve independence	821 South Barksdale Memphis, TN 38114	(901) 274-5486
www.orgsites.com/tn/lowenstein- house	and self-sufficiency through, counseling, skills train- ing, job placement, housing assistance, emotional support and guidance.		
Shelby Residential & Vocational Services	Vocational evaluation, training, job placement, shel- tered workshops, adult activity center, and commu-	3971 Knight Arnold Road Memphis, TN 38118	(901) 869-7787
www.srvs.org Disability Group: DD, ID			
LiveltUp, Inc. www.ucpmemphis.org	Adult care; enrichment; day services; respite serv- ices; home sitter services	3239 Players Club Parkway Memphis, TN 38125	(901) 761-4277
Vanderbilt Kennedy Center/ Tennessee Family Pathfinder:	The Tennessee Disability Information and Referral Service is a free, statewide, information and referral service for percent with disabilities family members	Peabody Box 40 230 Appleton Place	(615) 322-8240
www.familypathfinder.org For disability events calendar	and service providers. The scope of information in- cludes all disabilities and individuals of all ages. Serv- ice is cravided in English and Scopish		aundian ocos-oso (ooo)
www.nc.railucioni.cou/pairiiriuci			
The University of Tennessee Boling Center for Developmental Disabilitites	In the Boing Center for Developmental Disabilities (BCDD) is an interdisciplinary program that supports children and adults with developmental disabilities and their families through training, service, applied research, information dissemination, planning, and policy development.	711 Jefferson Avenue Memphis, TN 38105	Prinone: 901-448-6611 Toll-free:888-572-2249 TDD:901-448-4677 Fax: 901-448-3844
Tennessee Council on Developmental Disabilities		500 James Robertoson Pkwy Davy Crockett Tower 1st Floor Nashville, TN 37243	(615) 532-6615
Partner in Policy Making	A free leadership program for persons with disabilities and family members of persons with disabilities.	tnddc@tn.gov	(615) 532-6556
Support Solutions of Tennessee	Support Solutions offers supported living, personal as- sistance, behavioral respites, community-based day services, supported employment, dual diagnosis spe- rialization exclusional services behavior analytic	5909 Shelby Oaks Drive Suite 100 Memphis, TN 38134	(901) 383-9193
	services, and nursing services to any eligible waiver enrollees and other individuals with disabilities.	http://supportsolutionsms.com	
Tennessee Department of Health Children's Special Services	Children's Special Services (CSS) provides services to eligible children with special health care needs	<i>814 Jefferson Avenue,</i> Memphis, TN 38105	(901)222-9960
TENNderCARE Connection www.tennessee.gov/tennca re/tenndercare	If your child is under 21 and has TennCare, they should have a free, yearly health check tup. They can also get other health services through the TENNder- CARE program. Together, the doctors and the PCP can treat all of your child's health needs		1-800-342-3145
Tennessee School For the Blind (TSB) www.tsbligers.org	TSB is a Tennessee Department of Education state school located in Mddle Tennessee (TN). The school for the Blind serves K-12 students and the blind and visually impaired community all across the state.	TN School for the Blind 115 Stewarts Ferry Pike Nashville, TN 37214	615-231-7300

Community Resources and Transition Information

Employment and Training	ling		
Agency	Services/Training	Address	Phone
The West Tennessee School the Deaf (WTSD)	The curriculum at WTSD is designed to meet the individ- ual needs of our students by emphasizing language de- velopment, speech, and listening skills.	100 Berryhill Drive Jackson, Tennessee 38301	(731) 423-5705 Fax: (731) 423-6470
Memphis Goodwill	Prepares individuals with disabilities for the workforce through job readiness and skills training. They offer work adjustment, warehouse, janitorial, customer service dasses for Vocational Rehabilitation clients.	Beth Erb 6995 Stage road Memphis, TN 38133	(901) 323-6221 ext 119 Fax (901) 323-0751
University of Tennessee Center for Literacy, Education and Employment mjacks63 @utlc.edu	Provides training and technical assistance in delivering a self determination and career planning curriculum to school systems that are integrated in empowering stu- dents at the point of transition from school to adult life.	Melvin Jackson 711 Jefferson Avenue Room E209 Memphis TN 38105	(901) 448-1783
Ross Innovative Employment Solutions mvjones@rossprov.com	An employment training program dedicated to serving older youth ages 18-21. They provide work readiness workshops and employment opportunities.	Marlowe Jones 1472 Mississippi Blvd Memphis, TN 38106	1-866-240-4150
The University of Memphis In- stitute on Disability mwillia@memphis.edu	Transition programs for persons with intellectual and developmental disabilities	Maurice Williams 100 Ball Hall Memphis, TN 38152	(901) 901 678-4303 Fax (901) 678-0748
Doot Constant Training Ontono			

Southwest Tennessee Community College www.southwest.tn.edu University of Tennessee Health Science Center Tennessee Technology Center at Memphis Rochester Institute of Technology Gallaudet University The University of Memphis www.memphis.edu Rhodes College www.Rhodes.edu Northwest Mississippi Community College William R. Moore College of Technology www.memphis.tec.tn.us www.mca.edu Memphis College of Art Post-Secondary Training Options Offers undergraduate and graduate degrees. Office of Disability Services for Students: (901) 678-2880 Offers undergraduate and graduate degree programs One Lamb Memorial Drive for deaf, hard of hearing students Rochester, NY 14623-5603 Offers undergraduate and graduate degree programs for deaf, hard of hearing and hearing students Offers technical certifications. Disability Services for Students: (901) 843-3000 Offers undergraduate and graduate degrees Offers technical certifications. Offers technical and associate degrees Offers technical and associate degrees Offers undergraduate degrees. 1200 Poplar Ave. Memphis, TN 38104 800 Madison Memphis, TN 38163 3675 Alumni Ave. Memphis, TN 38152 737 Union Ave. Memphis, TN 38103 2000 N. Parkway Memphis, TN 38112 1930 Poplar Ave Memphis, TN 38104 800 Florida Ave. NE Washington, DC 20002 5197 W. E. Ross Parkway Southhaven, MS 38671 550 Alabama Ave. Memphis, TN 38105 TTY/Voice: (800) 995-0550 Videophone: (202) 250-2474 (585) 475-2411 (901) 726-1977 (901) 678-2000 (901) 333-5000 (901) 843-3000 (901) 272-5151 (901) 448-5500 (901) 543-6100 (662) 342-1570

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